

HOTEL RESERVATION FORM ICIP 2023

To : Reservation Department Dorsett Kuala Lumpur E-mail : reservation.kualalumpur@dorsetthotels.com CC : Sales Department Manager in charge Jamie Cheah E-mail : lalithaa.paridevan@dorsetthotels.com Tel : 603 2716 1223 / 1224 / 1225	Booker name : _____ Company name : _____ Tel : _____ Fax : _____ Email : _____
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GUEST'S DETAILS

Last Name (Mr/Ms/Mrs/Dr)	First Name
Designation	Company name
Company Address	
Zip/City Code	Country
Passport number	Nationality
Place & Date of Issue	Date of birth

RESERVATION REQUIREMENTS

Check-in date	Arrival Flight No	ETA	
Check-out date	Departure Flight No	ETD	

Note: Airport transfer is available upon request. A 50% surcharge if payable for hire during the hours of 12 midnight to 6.00am.
 Full pre- payment is required upon confirmation of transfer.

Dorsett Kuala Lumpur/ Room Category	Room Rates per room per night		No. of Room/s	No. of Adult/s	No. of Children(11 years and below)
	Single	Double			
Dorsett Room	RM280.00nett	RM310.00nett			
Deluxe Premier	RM330.00nett	RM360.00nett			
Dorsett Suite	RM450.00nett	RM480.00nett			

GUEST'S PREFERENCE (SUBJECT TO AVAILABILITY UPON CHECK-IN)

Preferred Room	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non Smoking	<input type="checkbox"/> No Preference
Preferred Bed	<input type="checkbox"/> King	<input type="checkbox"/> Twin	<input type="checkbox"/> No Preference
Preferred Location	<input type="checkbox"/> Near the lift	<input type="checkbox"/> Away from lift	<input type="checkbox"/> No Preference

TERMS AND CONDITIONS

- Quoted nett in Malaysian Ringgit (MYR).
- Inclusive of complimentary daily breakfast & Wi-Fi.
- Inclusive of 6% Sales & Services Tax
- Subject to a Tourism Tax of RM10 flat rate per room per night on all foreign guests.
- Should any government agency adjust these taxes or assess additional taxes to be in effect during the term of this agreement, the additional tax shall also be added to these rates.
- Official check-in time is after 1500 hours and check-out time is before 1100 hours. Full-day surcharge will be applicable for a guaranteed check-in before 12.00 noon. Late check-out shall be chargeable at 50% of room rate and full rate is chargeable after 6pm.
- The provided credit / charge card will be used for the above room reservation(s) guarantee
- Reservation shall be guaranteed by 1 night room rate and will not be refunded for no-show / cancellation made less than 7 days before check-in.
Cancellation must be notified in writing to the organizer or our reservation 3 days before check-in.
- Room reservation is subject to availability.
- Valid from 7th - 14th October 2023

PAYMENT INSTRUCTIONS

<input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> AMEX <input type="checkbox"/> JCB			
Credit Card no	Expiry Date	Security Code	Card Holder's name

Note : In order to guarantee your room booking, credit card details is require upon reservation.